

Do you pay Income Tax?

If you do, read on...

For office use only

The ITP Support Association depends entirely on support from its friends and helpers and, of course, all donations are very gratefully received. This helps us to maintain the service we offer to those with ITP and their families. But those who pay income tax can increase the value of their donations to the ITP Support Association without it costing them one penny more.

By signing a Gift Aid Declaration (even for a one off donation) income tax payers can enable the ITP Support Association as a registered charity to claim back from the Inland Revenue the income tax you have already paid on that donation.

To make a Gift Aid Declaration, please complete the form below and return it to The ITP Support Association. (See overleaf for address and notes)

Gift Aid Declaration

Full name of donor _____

Address _____

Postcode _____

I would like the ITP Support Association to treat the following as Gift Aid Donation(s)

Please delete as appropriate

*the enclosed donation of £

*all donations I make from the date of this declaration unless I notify you otherwise

*the donation of £ which I made on/...../.....

Signed _____ Date _____

If you would like to make regular donations, please read on....

Do you wish to make regular donations?

If not, please leave this page blank...

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The ITP Support Association is most grateful to its supporters who make regular donations. If you would like to make a donation on a monthly or annual basis by standing order please complete the section below and return to The ITP Support Association.

Standing Order

To: (please complete your bank details)

Bank name _____

Bank address _____

Postcode _____

Name of account to be debited _____

Bank sort code

Your account number

Please credit **The ITP Support Association** at

The HSBC, Allhallows, Bedford. Sort Code: 40-10-02 Account No. 11731963

the sum of £ _____ (in figures) _____ pounds (in words) on

_____ (date) or immediately on receipt of this order whichever is the later

date, and thereafter monthly*/quarterly*/annually* on the same date each month*/

quarter*/year* up to and including _____ (date) or until I give further notice.

Signature: _____ *delete as appropriate

Please send either or both completed forms to The ITP Support Association
(See overleaf for address and notes)

Gift Aid Notes:

1. Gift Aid Declarations may also be made over the telephone, or by e-mail (shirley@itpsupport.org.uk) giving the details required overleaf.
2. You can cancel Gift Aid Declarations at any time by notifying the us.
3. The Association can only reclaim tax on your donation if you have paid sufficient income tax and/or capital gains tax in the tax year to cover the amount claimed.
4. If in the future your circumstances change and you no longer pay income tax and/or capital gains tax equal to the tax the charity reclaims, you can cancel your declaration. (See note 1)
5. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
6. If you are unsure whether your donations qualify for Gift Aid tax relief, ring your local tax office for guidance, or request leaflet *IR1 / 3 Gift Aid*.
7. Please notify us if you change your name or address.

Standing Order Notes:

- A. You can cancel the Standing Order at any time by notifying your bank.
- B. Please notify us if you change your name, address or bank.

The ITP Support Association,
"Synehurste",
Kimbolton Road
Bolnhurst, Beds, MK44 2EW
Tel: 0870 7770 559
e-mail:- shirley@itpsupport.org.uk.

Gift Aid Declaration & Standing Order Forms



ITP Support Association
